



## **How to Register for the Certified CMMC Professional (CCP) Exam**

To qualify to take the Certified CMMC Professional (CCP) examination you must meet the following entitlements:

1. Complete CCP Application
2. Pay \$200 CCP Fee to obtain CMMC Professional Number (CPN)
3. Sign Code of Professional Conduct (CoPC)
4. Sign Individual Service Agreement – referred to as “Agreement”
5. Successfully complete CCP training with an approved Licensed Training Provider (LTP). Your selected LTP will provide your completion information to the CAICO, you will see your training entitlement checked off once this has been completed.
6. Pay your \$275 exam fee

**To complete the process please review the following information:**

1. Complete the CCP application here, this process will include making your \$200 payment:  
[CyberAB > Authentication > Registration](#)

### **Important Note-**

- a. Make sure to check your phone number as Primary
- b. All mandatory fields are noted with a red asterisk (\*)
- c. When completing your Firmographic information provide **Legal Entity Name** as Last Name, First Name
- d. \$200 fee paid as part of step 1

Once you have successfully completed your application and initial payment, from a logged in view go to **My Dashboard** and go to **CCP Application Status** and **Click Continue**

A screenshot of a dark-themed dashboard titled "CCP APPLICATION STATUS". Below the title is a "Continue" button with a right-pointing arrow. The dashboard displays six progress indicators, each with a square icon and a label below it, separated by slashes. The first two indicators, "Application Submitted" and "Payment Submitted", have blue checkmarks inside their squares. The remaining four indicators, "Code of Conduct Signed", "Agreement Signed", "Training Completed", and "Exam Fee Paid", have empty yellow squares. The labels are: Application Submitted, Payment Submitted, Code of Conduct Signed, Agreement Signed, Training Completed, Exam Fee Paid.

## CCP APPLICATION PROGRESSION CHECKLIST

- The application has been submitted
- The payment has been received
- [Sign the Code of Professional Conduct with DocuSign](#)
- [Sign the Agreement with DocuSign](#)
- Submit your application and app fee payment, then locate and attend CCP Training with a Licensed Training Provider (LTP)
- Complete all previous steps, then pay the exam fee.
- Complete all steps in the checklist, then see [What's Next](#)

2. Click on **[Sign the Code of Professional Conduct with DocuSign](#)** to review and sign the CoPC
3. Click on **[Sign the Agreement with DocuSign](#)** to review and sign the Individual Service Agreement
4. At any point you can visit the marketplace to locate your approved CCP Licensed Training Provider (LTP) [CyberAB > Directory](#). Once you have successfully completed your CCP training with an approved LTP they will notify the Cybersecurity Assessor and Instructor Certification Organization (CAICO) of your CCP training completion, please make sure to provide your selected training organization your CMMC Professional Number (CPN) which can be found on your Cyber AB profile page. Within 5 business days from the LTP submission you will see the Submit your application and app fee payment, then locate and attend CCP Training with a Licensed Training Provider (LTP) checkbox completed.
5. To pay your CCP exam fee
  - a. Login into your account from the Cyber AB website – Click on **Sign In**



- b. Go to **[My Dashboard](#)**
  - c. go to **[CCP Application Status and Click Continue](#)**
  - d. Click on **[Complete all previous steps, then pay the exam fee](#)**
6. Once you have completed all your entitlement requirements for taking the CCP exam, your information will be passed to Scantron/Meazure Learning. You will receive a registration email from Scantron/Meazure Learning within 1 business day from completing the entitlements above.

Any support related to taking the exam once the registration process starts should be directed to Scantron/Meazure Learning customer support at [candidatesupport@meazurelearning.com](mailto:candidatesupport@meazurelearning.com) or call 919-572-6880.

If you are a Provisional Assessor (PA) a CCP account is being created for you and you should see the following:

**Application Submitted** – Checked

**Payment Submitted** – Checked – you should already have a CPN issued on your account

**Code of Conduct Signed** – Checked

**Agreement Signed** – Unchecked you'll be required to sign this

**Training Completed** – Checked for CCP as they have already been trained

**Exam Fee Paid**

- a. If you pre-paid for the CCP exam back in 2020 this will be checked
- b. If you paid for the CCP exam as part of the CCP beta this will be checked
- c. If you have not paid for the CCP exam this will be unchecked

Once you have completed all your entitlement requirements for taking the CCP exam, your information will be passed to Scantron/Meazure Learning. You will receive a registration email from Scantron/Meazure Learning within 1 business day from completing the entitlements above.